## Appendix 14

## Volunteers – The Secret Ingredient

Literacy Activities for Volunteers

Academic Classes –- Week 1 - Term 1

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Stage 5 | Stage 2Cluster 1 | Stage 4Cluster 1 | Stage 4Cluster 1 | Stage 5Cluster 1 | Stage 2Cluster 1 |
| Reading | Reads all or most of a simple story book | Engages in shared read  | Engages in shared reading | Engages in shared reading | Reads all or most of a simple story book | Engages in shared reading |
| Writing | Writes a simple account of an experience in her life**Writing Book** | Some attempt to write own name. Can trace over adults writing**Writing book** | Some attempt to write own name. Can trace over adults writing**Writing Book** | Some attempt to write own name. Can trace over adults writing**Writing Book** | Some attempt to write own name. Can trace over adults writing**Writing Book** | Some attempt to write own name. Can trace over adults writing**Writing Book** |
| listening | Can follow 2 or 3 step instructions | Can follow simple instructions **Communication booklet** | Can follow simple instructions | Can follow simple instructions | Can follow simple instructions **English booklet** | Can follow simple instructions **Fine motor skills booklet** |
| Speaking | Can have a conversation for 2 -3 minutes | Can have a conversation for 2 – 3 minutes  | Can name the items on the **picture cards** | Can name the items on the **picture cards** | Can have a conversation for 2 – 3 minutes | Can name the items on the **picture cards** |
| Vocab | Reads and understands **survival words** | **Gender words:** boy, girl, he, she, him, her | Check that they know parts of the room | Check that they know body parts  | Reads and understands **survival words** | Check that they know body parts |
| Phonics | Attempts to use more complex words using letter sounds**ipads** | Identifies one letter **Letter sheets** | Identifies one letter **Letter sheets** | Identifies one letter **Letter sheets** | Attempts to use more complex words using letter sounds**Jigsaws** | Identifies some letters **Letter sheets** |
| Compre-hension | Provides a central theme to **a story** | Can recall details from a **story** | Test understanding of big, little, on, under, in, out, up, down | Test understanding of big, little, on, under, in, out, up, down | Can recall details from **a story** | Test understanding of big, little, on, under, in, out, up, down |
| Concepts of print | Names all lower case and upper case **letters** | Can identify a capital letter and a full stop**book** | Starts at the front of the **book.** Knows how to turpages | Starts at the front of the **book.** Knows how to turnpages | Names all lower case and upper case **letters** | Can identify a capital letter and a full stop**book** |

Academic Classes –- Week 2 - Term 1

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Stage 5 | Stage 2Level 0Cluster 1 | Stage 4Cluster 1 | Stage 4Cluster 1 | Stage 5Cluster 1 | Stage 2Cluster 1 |
| Reading | Reads all or most of a simple story book | Engages in shared read  | Engages in shared reading | Engages in shared reading | Reads all or most of a simple story book | Engages in shared reading |
| Writing | Writes a simple account of an experience in her life**Writing Book** | Some attempt to write own name. Can trace over adults writing**Writing book** | Some attempt to write own name. Can trace over adults writing**Writing Book** | Some attempt to write own name. Can trace over adults writing**Writing Book** | Some attempt to write own name. Can trace over adults writing**Writing Book** | Some attempt to write own name. Can trace over adults writing**Writing Book** |
| listening | Can follow 2 or 3 step instructions | Can follow simple instructions **Communication booklet** | Can follow simple instructions | Can follow simple instructions | Can follow simple instructions **English booklet** | Can follow simple instructions **Fine motor skills booklet** |
| Speaking | Can have a conversation for 2 -3 minutes | Can have a conversation for 2 – 3 minutes  | Can name the items on the **picture cards** | Can name the items on the **picture cards** | Can have a conversation for 2 – 3 minutes | Can name the items on the **picture cards** |
| Vocab | Reads and understands **survival words** | **Gender words:** boy, girl, he, she, him, her | Check that they know parts of the room | Check that they know body parts  | Reads and understands **survival words** | Check that they know body parts |
| Phonics | Attempts to use more complex words using letter sounds**ipads** | Identifies one letter **Letter sheets** | Identifies one letter **Letter sheets** | Identifies one letter **Letter sheets** | Attempts to use more complex words using letter sounds**Jigsaws** | Identifies some letters **Letter sheets** |
| Compre-hension | Provides a central theme to **a story** | Can recall details from a **story** | Test understanding of big, little, on, under, in, out, up, down | Test understanding of big, little, on, under, in, out, up, down | Can recall details from **a story** | Test understanding of big, little, on, under, in, out, up, down |
| Concepts of print | Names all lower case and upper case **letters** | Can identify a capital letter and a full stop**book** | Starts at the front of the **book.** Knows how to turpages | Starts at the front of the **book.** Knows how to turnpages | Names all lower case and upper case **letters** | Can identify a capital letter and a full stop**book** |

Academic Classes –Week 3 - Term 1

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Stage 5 | Stage 2Level 0Cluster 1 | Stage 4Cluster 1 | Stage 4Cluster 1 | Stage 5Cluster 1 | Stage 2Cluster 1 |
| Reading | Reads all or most of a simple story book | Engages in shared reading  | Engages in shared reading | Engages in shared reading | Reads all or most of a simple story bookIpadUses **Kid apps – sight words – level 1 – group 1**Uses **Word magic** | Engages in shared readingIpadUses **Kid apps – sight words – level 1 – group 1**Uses **Word magic** |
| Writing | Writes a simple account of an experience in her life**Writing Book** | Some attempt to write own name. Can trace over adults writing**Writing book****Ipad****Intro to letters** | Some attempt to write own name. Can trace over adults writing**Writing Book****Ipad****Intro to letters** | Some attempt to write own name. Can trace over adults writing**Writing Book****Ipad****Intro to letters** | Some attempt to write own name. Can trace over adults writing**Writing Book** | Some attempt to write own name. Can trace over adults writing**Writing Book** |
| listening | Can follow 2 or 3 step instructions | Can follow simple instructions **Communication booklet** | Can follow simple instructions | Can follow simple instructions | Can follow simple instructions **English booklet** | Can follow simple instructions **Fine motor skills booklet** |
| Speaking | Can have a conversation for 2 -3 minutes | Can have a conversation for 2 – 3 minutes  | Can name the items on the **picture cards** | Can name the items on the **picture cards** | Can have a conversation for 2 – 3 minutes | Can name the items on the **picture cards** |
| Vocab | Reads and understands **survival words** | **Gender words:** boy, girl, he, she, him, her | Check that they know parts of the room | Check that they know body parts  | Reads and understands **survival words** | Check that they know body parts |
| Phonics | Attempts to use more complex words using letter sounds**ipads** | Identifies one letter **Letter sheets** | Identifies one letter **Letter sheets** | Identifies one letter **Letter sheets** | Attempts to use more complex words using letter sounds**Jigsaws** | Identifies some letters **Letter sheets** |
| Compre-hension | Provides a central theme to **a story** | Can recall details from a **story** | Test understanding of big, little, on, under, in, out, up, down | Test understanding of big, little, on, under, in, out, up, down | Can recall details from **a story** | Test understanding of big, little, on, under, in, out, up, down |
| Concepts of print | Names all lower case and upper case **letters** | Can identify a capital letter and a full stop**book** | Starts at the front of the **book.** Knows how to turpages | Starts at the front of the **book.** Knows how to turnpages | Names all lower case and upper case **letters** | Can identify a capital letter and a full stop**book** |

Academic Classes Week 4 - Term 1

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Stage 2Level 0Cluster 1 | Stage 4Cluster 1 | Stage 4Cluster 1 | Stage 5Cluster 1 | Stage 2Cluster 1 |
| Reading | Engages in shared reading  | Engages in shared reading | Engages in shared reading | Reads all or most of a simple story book | Engages in shared reading |
| Writing | Drawing circles in her book – anti clockwise**Writing book** | Some attempt to write own name. Can trace over adults writing**Writing Book** | Some attempt to write own name. Can trace over adults writing**Writing Book** | Some attempt to write own name. Can trace over adults writing**Writing Book** | Some attempt to write own name. Can trace over adults writing**Writing Book** |
| listening | Can follow simple instructions **Communication booklet** | Can follow simple instructions eg put the pen under the chairOpen the door etc | Can follow simple instructions eg put the pen under the chairOpen the door etc | Can follow simple instructions **English booklet** | Can follow simple instructions **Fine motor skills booklet** |
| Speaking | Can have a conversation for 2 – 3 minutes about the show,Can do the “K” sound activities | Can name the items on the **picture cards****Focus on “s”** | Can name the items on the **picture cards****Focus on “s”** | Can have a conversation for 2 – 3 minutes | Can name the items on the **picture cards** |
| Vocab | **Gender words:** boy, girl, he, she, him, her | Check that they know parts of the room | Check that they know body parts  | Reads and understands **survival words** | Check that they know body parts |
| Phonics | Identifies one letter **Letter sheets****“J” “a” “d”** | Identifies one letter **Letter sheets****“I” “t” “e”** | Identifies one letter **Letter sheets****“n” “a” “f”** | Attempts to use more complex words using letter sounds**Phonics alive on his computer** | Identifies some letters **Letter sheets** |
| Compre-hension | Can recall details from a **story** | Test understanding of big, little, on, under, in, out, up, down,**Go to playground**  | Test understanding of big, little, on, under, in, out, up, down**Go to playground** | Can recall details from **a story** | Test understanding of big, little, on, under, in, out, up, down**Go to playground** |
| Concepts of print | Can identify a capital letter and a full stop**book** | Starts at the front of the **book.** Knows how to turpages | Starts at the front of the **book.** Knows how to turnpages | Names all lower case and upper case **letters** | Can identify a capital letter and a full stop**book** |

Academic Classes Week 5 - Term 1

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Stage 2Level 0Cluster 1 | Stage 4Cluster 1 | Stage 4Cluster 1 | Stage 5Cluster 1 | Stage 2Cluster 1 |
| Reading | Engages in shared reading  | Engages in shared reading | Engages in shared reading | Reads all or most of a simple story book | Engages in shared reading |
| Writing | Drawing circles in her book – anti clockwise**Writing book** | Some attempt to write own name. Can trace over adults writing**Writing Book** | Some attempt to write own name. Can trace over adults writing**Writing Book** | Some attempt to write own name. Can trace over adults writing**Writing Book** | Some attempt to write own name. Can trace over adults writing**Writing Book** |
| listening | Can follow simple instructions **Communication booklet** | Can follow simple instructions eg put the pen under the chairOpen the door etc | Can follow simple instructions eg put the pen under the chairOpen the door etc | Can follow simple instructions **English booklet** | Can follow simple instructions **Fine motor skills booklet** |
| Speaking | Can have a conversation for 2 – 3 minutes about the show,Can do the “K” sound activities | Can name the items on the **picture cards****Focus on “s”** | Can name the items on the **picture cards****Focus on “s”** | Can have a conversation for 2 – 3 minutes | Can name the items on the **picture cards** |
| Vocab | **Gender words:** boy, girl, he, she, him, her | Check that they know parts of the room | Check that they know body parts  | Reads and understands **survival words** | Check that they know body parts |
| Phonics | Identifies one letter **Letter sheets****“J” “a” “d”** | Identifies one letter **Letter sheets****“I” “t” “e”** | Identifies one letter **Letter sheets****“n” “a” “f”** | Attempts to use more complex words using letter sounds**Phonics alive on his computer** | Identifies some letters **Letter sheets** |
| Compre-hension | Can recall details from a **story** | Test understanding of big, little, on, under, in, out, up, down,**Go to playground**  | Test understanding of big, little, on, under, in, out, up, down**Go to playground** | Can recall details from **a story** | Test understanding of big, little, on, under, in, out, up, down**Go to playground** |
| Concepts of print | Can identify a capital letter and a full stop**book** | Starts at the front of the **book.** Knows how to turpages | Starts at the front of the **book.** Knows how to turnpages | Names all lower case and upper case **letters** | Can identify a capital letter and a full stop**book** |

Academic Classes Week 6 - Term 1

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Stage 2Cluster 1 | Stage 4Cluster 1 | Stage 4Cluster 1 | Stage 5Cluster 1 | Stage 2Cluster 1 |
| Reading | Engages in shared reading  | Engages in shared reading | Engages in shared reading | Reads all or most of a simple story book | Engages in shared reading |
| Writing | Drawing circles in her book – anti clockwise**Writing book** | Some attempt to write own name. Can trace over adults writing**Writing Book** | Some attempt to write own name. Can trace over adults writing**Writing Book** | Some attempt to write own name. Can trace over adults writing**Writing Book** | Some attempt to write own name. Can trace over adults writing**Writing Book** |
| listening | Can follow simple instructions **Communication booklet** | Can follow simple instructions eg put the pen under the chairOpen the door etc | Can follow simple instructions eg put the pen under the chairOpen the door etc | Can follow simple instructions **English booklet** | Can follow simple instructions **Fine motor skills booklet** |
| Speaking | Can have a conversation for 2 – 3 minutes about the show,Can do the “K” sound activities | Can name the items on the **picture cards****Focus on “s”** | Can name the items on the **picture cards****Focus on “s”** | Can have a conversation for 2 – 3 minutes | Can name the items on the **picture cards** |
| Vocab | **Gender words:** boy, girl, he, she, him, her | Check that they know parts of the room | Check that they know body parts  | Reads and understands **survival words** | Check that they know body parts |
| Phonics | Identifies one letter **Letter sheets****“J” “a” “d”** | Identifies one letter **Letter sheets****“I” “t” “e”** | Identifies one letter **Letter sheets****“n” “a” “f”** | Attempts to use more complex words using letter sounds**Phonics alive on his computer** | Identifies some letters **Letter sheets** |
| Compre-hension | Can recall details from a **story** | Test understanding of big, little, on, under, in, out, up, down,**Go to playground**  | Test understanding of big, little, on, under, in, out, up, down**Go to playground** | Can recall details from **a story** | Test understanding of big, little, on, under, in, out, up, down**Go to playground** |
| Concepts of print | Can identify a capital letter and a full stop**book** | Starts at the front of the **book.** Knows how to turpages | Starts at the front of the **book.** Knows how to turnpages | Names all lower case and upper case **letters** | Can identify a capital letter and a full stop**book** |

Academic Classes - Week 7 - Term 1

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Stage 5 | Stage 2Cluster 1 | Stage 4Cluster 1 | Stage 4Cluster 1 | Stage 5Cluster 1 | Stage 2Cluster 1 |
| Reading | Reads all or most of a simple story book | Engages in shared reading  | Engages in shared reading | Engages in shared reading | Reads all or most of a simple story book | Engages in shared reading |
| Writing | Make a birthday card for Jarrah | Make a birthday card for Jarrah | Make a birthday card for Rosie – she’s 12 | Make a birthday card for Rosie – she’s 12 | Make a birthday card for Jarrah | Some attempt to write own name. Can trace over adults writing**Writing Book** |
| listening | Can follow 2 or 3 step instructions | Can follow simple instructions **Communication booklet** | Can follow simple instructions | Can follow simple instructions | Can follow simple instructions **English booklet** | Can follow simple instructions **Fine motor skills booklet** |
| Speaking | Can have a conversation for 2 -3 minutes | Can have a conversation for 2 – 3 minutes  | Can name the items on the **picture cards** | Can name the items on the **picture cards** | Can have a conversation for 2 – 3 minutes | Can name the items on the **picture cards** |
| Vocab | Reads and understands **survival words** | **Gender words:** boy, girl, he, she, him, her | Check that they know the names of things like grass, trees, cement, roof,  | Check that they know the names of things like grass, trees, cement, roof, | Reads and understands **survival words** | Check that they know body parts |
| Phonics | Attempts to use more complex words using letter sounds**ipads** | Identifies one letter **Letter sheets** | Identifies one letter **Letter sheets** | Identifies one letter **Letter sheets** | Use the phonics alive program  | Identifies some letters **Letter sheets** |
| Compre-hension | Provides a central theme to **a story** | Can recall details from a **story** | Can recall details from a **story** | Can recall details from a **story** | Can recall details from **a story** | Test understanding of big, little, on, under, in, out, up, down |
| Concepts of print | Names all lower case and upper case **letters** | Can identify a capital letter and a full stop**book** | Test them on their current knowledge of letters | Test them on their current knowledge of letters | Names all lower case and upper case **letters** | Can identify a capital letter and a full stop**book** |

Academic Classes - Week 8 - Term 1

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Stage 5 | Stage 2Cluster 1 | Stage 4Cluster 1 | Stage 4Cluster 1 | Stage 5Cluster 1 | Stage 2Cluster 1 |
| Reading | Reads all or most of a simple story book | Engages in shared reading  | Engages in shared reading | Engages in shared reading | Reads all or most of a simple story book | Engages in shared reading |
| Writing | Make a birthday card for Jarrah | Make a birthday card for Jarrah | Make a birthday card for Rosie – she’s 12 | Make a birthday card for Rosie – she’s 12 | Make a birthday card for Jarrah | Some attempt to write own name. Can trace over adults writing**Writing Book** |
| listening | Can follow 2 or 3 step instructions | Can follow simple instructions **Communication booklet** | Can follow simple instructions | Can follow simple instructions | Can follow simple instructions **English booklet** | Can follow simple instructions **Fine motor skills booklet** |
| Speaking | Can have a conversation for 2 -3 minutes | Can have a conversation for 2 – 3 minutes  | Can name the items on the **picture cards** | Can name the items on the **picture cards** | Can have a conversation for 2 – 3 minutes | Can name the items on the **picture cards** |
| Vocab | Reads and understands **survival words** | **Gender words:** boy, girl, he, she, him, her | Check that they know the names of things like grass, trees, cement, roof,  | Check that they know the names of things like grass, trees, cement, roof, | Reads and understands **survival words** | Check that they know body parts |
| Phonics | Attempts to use more complex words using letter sounds**ipads** | Identifies one letter **Letter sheets** | Identifies one letter **Letter sheets** | Identifies one letter **Letter sheets** | Use the phonics alive program  | Identifies some letters **Letter sheets** |
| Compre-hension | Provides a central theme to **a story** | Can recall details from a **story** | Can recall details from a **story** | Can recall details from a **story** | Can recall details from **a story** | Test understanding of big, little, on, under, in, out, up, down |
| Concepts of print | Names all lower case and upper case **letters** | Can identify a capital letter and a full stop**book** | Test them on their current knowledge of letters | Test them on their current knowledge of letters | Names all lower case and upper case **letters** | Can identify a capital letter and a full stop**book** |

Academic Classes - Week 9 - Term 1

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Stage 5 | Stage 2Cluster 1 | Stage 4Cluster 1 | Stage 4Cluster 1 | Stage 5Cluster 1 | Stage 2Cluster 1 |
| Reading | Reads all or most of a simple story book | Engages in shared reading  | Engages in shared reading | Engages in shared reading | Reads all or most of a simple story book | Engages in shared reading |
| Writing | Make a birthday card for Jarrah | Make a birthday card for Jarrah | Make a birthday card for Rosie – she’s 12 | Make a birthday card for Rosie – she’s 12 | Make a birthday card for Jarrah | Some attempt to write own name. Can trace over adults writing**Writing Book** |
| listening | Can follow 2 or 3 step instructions | Can follow simple instructions **Communication booklet** | Can follow simple instructions | Can follow simple instructions | Can follow simple instruction**English booklet** | Can follow simple instructions **Fine motor skills booklet** |
| Speaking | Can have a conversation for 2 -3 minutes | Can have a conversation for 2 – 3 minutes  | Can name the items on the **picture cards** | Can name the items on the **picture cards** | Can have a conversation for 2 – 3 minutes | Can name the items on the **picture cards** |
| Vocab | Reads and understands **survival words** | **Gender words:** boy, girl, he, she, him, her | Check that they know the names of things like grass, trees, cement, roof,  | Check that they know the names of things like grass, trees, cement, roof, | Reads and understands **survival words** | Check that they know body parts |
| Phonics | Attempts to use more complex words using letter sounds**ipads** | Identifies one letter **Letter sheets** | Identifies one letter **Letter sheets** | Identifies one letter **Letter sheets** | Use the phonics alive program  | Identifies some letters **Letter sheets** |
| Compre-hension | Provides a central theme to **a story** | Can recall details from a **story** | Can recall details from a **story** | Can recall details from a **story** | Can recall details from **a story** | Test understanding of big, little, on, under, in, out, up, down |
| Concepts of print | Names all lower case and upper case **letters** | Can identify a capital letter and a full stop**book** | Test them on their current knowledge of letters | Test them on their current knowledge of letters | Names all lower case and upper case **letters** | Can identify a capital letter and a full stop**book** |

Academic Classes – Tuesdays - Week 10 - Term 1

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name  |  |  |  |  |  |  |
| Reading | Reads all or most of a simple story book | Engages in shared reading  | Engages in shared reading | Engages in shared reading | Reads all or most of a simple story book | Engages in shared reading |
| Writing | Make a birthday card for Jarrah | Make a birthday card for Jarrah | Make a birthday card for Rosie – she’s 12 | Make a birthday card for Rosie – she’s 12 | Make a birthday card for Jarrah | Some attempt to write own name. Can trace over adults writing**Writing Book** |
| listening | Can follow 2 or 3 step instructions | Can follow simple instructions **Communication booklet** | Can follow simple instructions | Can follow simple instructions | Can follow simple instructions **English booklet** | Can follow simple instructions **Fine motor skills booklet** |
| Speaking | Can have a conversation for 2 -3 minutes | Can have a conversation for 2 – 3 minutes  | Can name the items on the **picture cards** | Can name the items on the **picture cards** | Can have a conversation for 2 – 3 minutes | Can name the items on the **picture cards** |
| Vocab | Reads and understands **survival words** | **Gender words:** boy, girl, he, she, him, her | Check that they know the names of things like grass, trees, cement, roof,  | Check that they know the names of things like grass, trees, cement, roof, | Reads and understands **survival words** | Check that they know body parts |
| Phonics | Attempts to use more complex words using letter sounds**ipads** | Identifies one letter **Letter sheets** | Identifies one letter **Letter sheets** | Identifies one letter **Letter sheets** | Use the phonics alive program  | Identifies some letters **Letter sheets** |
| Compre-hension | Provides a central theme to **a story** | Can recall details from a **story** | Can recall details from a **story** | Can recall details from a **story** | Can recall details from **a story** | Test understanding of big, little, on, under, in, out, up, down |
| Concepts of print | Names all lower case and upper case **letters** | Can identify a capital letter and a full stop**book** | Test them on their current knowledge of letters | Test them on their current knowledge of letters | Names all lower case and upper case **letters** | Can identify a capital letter and a full stop**book** |